The 2023 UUCA Arts and Crafts Fair is scheduled for Saturday and Sunday, December 9-10, 2023. Posted hours are 10 am to 4pm both days. On Sunday, our first church service is 9:15-10:15. In the past there have been church attendees looking and ready to buy from 8:30 on, so if you can be there by that time, it is preferred. There is a second service from 11:15-12:15. So parking for the general public will be limited.

Vendor set-up is Friday, December 8 from 4 to 7, and Saturday starting at 7:30. All vendors must be set-up completely by 9:45 am on Saturday. There is no breakdown before 4:00 on Sunday.

All work for the show must be original, handmade and exhibited by the artist who made it or someone who knows the work well. Work made from kits is not acceptable. Buy/Sell is not acceptable unless it is selling fair trade items.*  These must be specially approved and the number is limited. Acceptance is not guaranteed for returning artists. The online application is available at https://www.uucava.org/craftfair/ Three to six photos, including one of your display. (or website address) that accurately represent the work you will be selling are required. Applications will be juried and the jury reserves the right to limit the number of vendors in each category so that there is a diversity of products available

Online application and payment are preferred. If necessary, a check and the application with photos can be sent or delivered to UUCA 4444 Arlington Blvd, Arlington, VA 22204. Write A&C Holiday Fair on the memo line.

Applications must be received by September 8, 2023, to be included in the initial jurying process. If there are spaces available, applications will be accepted after that time. Applicants will be notified by September 18, 2023 of their acceptance into the show. If you are not accepted, your fee will be refunded. If you must cancel, contact Mary Pike at marylpva@gmail.com There will be no refunds after October 16, 2023. If you have to cancel and you can find a replacement who can jury successfully and meets show requirements, a substitution may be possible at the show committee’s discretion.

The space fees vary dependent on size. (Space numbers refer to spaces in the Center diagram. Lettered spaces refer to spaces in the Fellowship Hall diagram.)

- **$65** for 6’ x 5’ (a few available with electricity)
- **$90** for 8.5’ x 5’ (a few available with electricity)
- **$40** for card table size (3’x5’ deep)
- **$30** for card table size space for UUCA member first show (no additional discount)

**Specialty Spaces**

- **$100** for Spaces F, G, and H (8.5’x 7.5’ spaces including a 21” shelf at the back.)
- **$115** for Space A or B (10’x 6’; back up to glass doors into Narthex)
- **$120** for Space 2 (5’x14’ plus a little for a chair with electricity)
- **$130** for Space 1 (7’x14’ between entry doors)
- **$130** for Space 4 (corner with 10’ sides and 5’d deep)
- **$140** for Space 8 (corner 10’ side and 12’ side; 5’d deep)
- **$150** for Space 12 (corner 12” sides and 5’d deep)
- **$160** for Space E (corner 16.5’x7.75’)

**Discounts**

- $15 discount for UUCA Member
- $10 discount for 2022 UUCA Fair vendors
Vendors are also required to donate 10% of their gross sales to UUCA at the conclusion of the show. Please be prepared to pay by cash or check.

You are responsible for the collection and reporting of Virginia Sales Tax (6%)

Vendors may rent church tables for $10 or provide their own. Church tables measure approximately 6’ x 2.5’. You are expected to provide your own table coverings that reach the floor. **Your space will be the size purchased and all display materials must be kept within that space.**

Vendors may not block the aisles or impede access to another vendor’s table. **Nothing** may be attached to the walls. *Keep in mind that on Saturday and Sunday mornings children may circulate through the show, so please secure any displays or breakable items. The church is not responsible for breakage, stolen merchandise, or stolen cash boxes. Please cover or otherwise secure your merchandise at night.* The rooms are not locked.

We have ample outlets but do not have extension cords for your use. Please bring your own and a power strip if you need to plug in. Mark your need for electricity on your application. We have special tape for the floor. **Do not use duct tape or any type of tape!**

We have a limited number of carts to help you load and unload. You may wish to bring your own. There is an elevator on the ground floor that can also be used. For security purposes, the downstairs door is now locked on Fridays and Saturdays. If you need me to open the door for you, please call Mary Pike’s cell 202-746-4494.

**If you have questions, contact Mary Pike at marylpva@gmail.com**

*Fair Trade is defined as products that promote living wages for workers and open supply chains for ethical producers, while championing all-natural organics, sustainable farming, and minimal or zero impact on the environment. Purchases often directly funds human rights programs around the world.*