

ELECTRONIC COPY – PART II

Our Wider Movement

5720	UUA Contribution
5725	CER Contribution

Proposed Total: \$36,000

No change from last FY

**UUA – Suggested giving \$60 per member or 4.3%
of Operating Expenses**

Member Support

5512 Pamphlets/Stickers
5515 Membership
5530 Board Expenses
5540 Canvass Expenses
5560 Service Auction

Proposed Total: \$26,500
Increase \$3350

Communications

Proposed Total: \$9,050

**Increase \$1,600 for AV expenses and website;
alignment with strategic plan**

- 5501 Connections
- 5502 Website Hosting and Maint
- 5505 Print Media Advertising
- 5508 Video and Audio Expenses
- 5509 Photography/Archives
- 5510 Communications-Other

Church Office

- 5219 Bank Fees
- 5221 Credit Card Processing
- 5222 Audit
- 5223 Payroll Expenses
- 5224 Unallocated Staff Expenses
- 5228 Worker's Comp
- 5230 Misc.
- 5232 Health Benefit Plan
- 5235 Staff Training
- 5240 Office Supplies
- 5245 Postage
- 5250 Telephone
- 5255 Office Machine Maintenance
- 6101 Office Equipment

Proposed Total: \$59,450
**Spread audit fees each year to cover policy
requirement for financial audit every other year**

Building and Grounds

- 5406 Trash Pick-up
- 5407 Utilities
- 5410 Fire and Liability Insurance
- 5415 Bldg. Maintenance-Routine
- 5416 Building Maintenance-Projects
- 5420 Grounds Maintenance
- 5422 HVAC Work
- 5425 Parsonage Maintenance
- 5430 Parsonage Taxes
- 5545 Computer Support
- 6103 Computer Equipment
- 6110 Equipment
- 5421 Memorial Garden Upkeep
- 6170 UnForeseen Expenses
- 6190 Replacement Reserves

Proposed Total: \$183,430

Increased building use means increased trash cost; also some needed maintenance should be scheduled this next year that is not in the 20 year replacement plan; computer support costs have risen with higher technology needs

Mortgage

2 Factors:

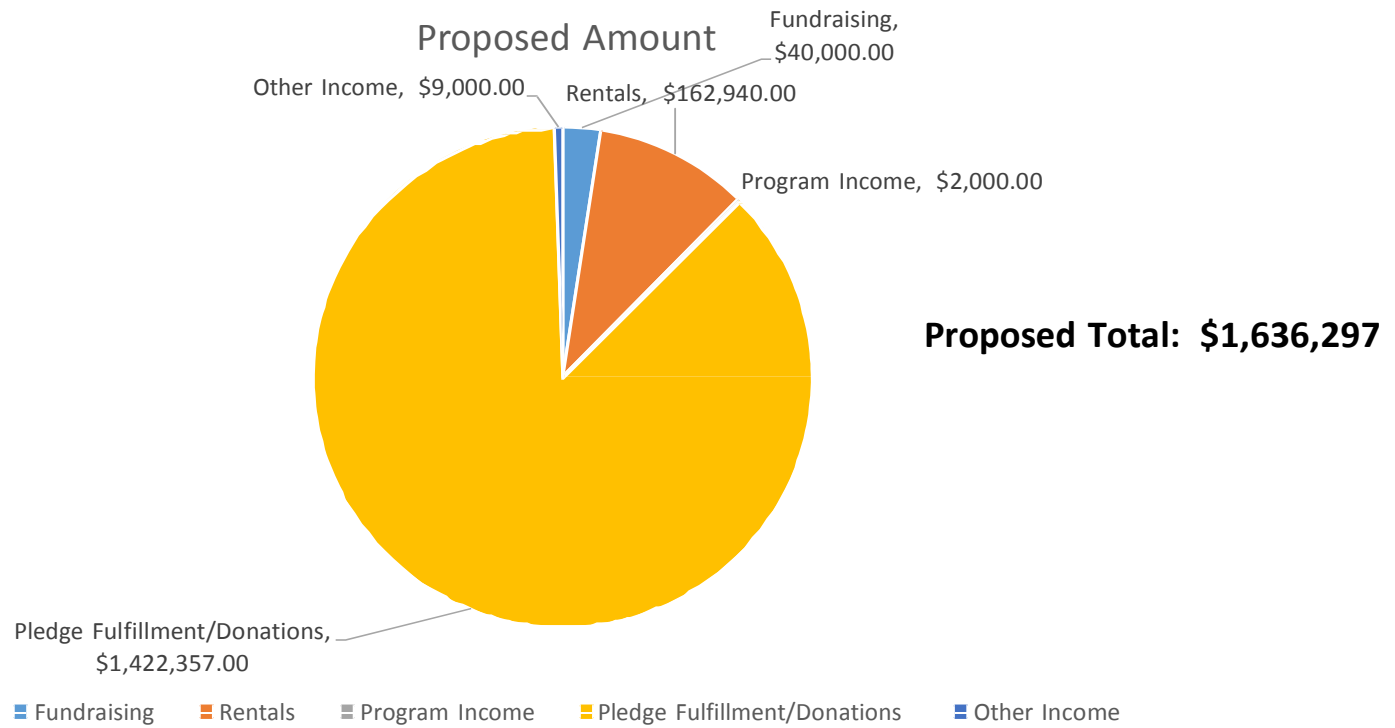
- 1 – Construction Loan
- 2 – Permanent Loan

Refinancing should be completed by the annual meeting. Consolidation of two loans for the next five years has given us some cash flow room in the operating budget (around \$41,000) annually. Going forward we will have one loan at the 3.99% rate for the next five years.

Proposed Total: \$195,000

Increase in total is due to the construction loan coming due.

Revenue



Revenue Opportunities \$1,636,297

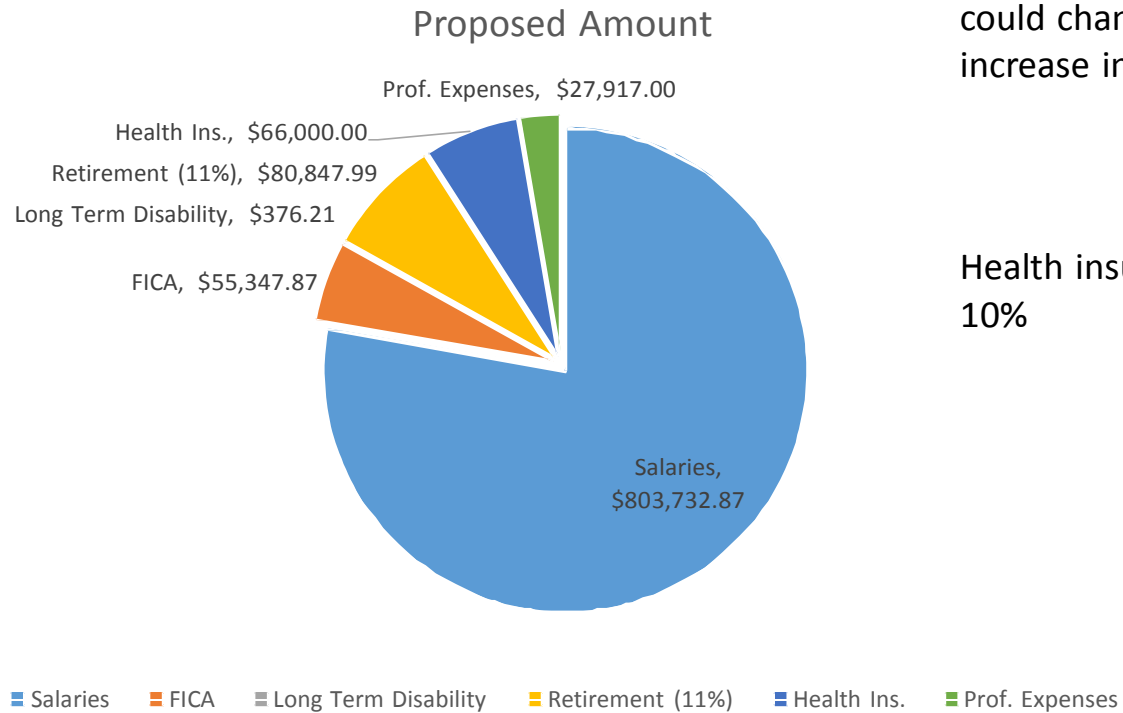
- Pledge Fulfillment \$1,219,857
- New member/additional after Keeping the Light \$50,000
- Special Contributions (non-members/friends) \$25,000
- Fundraising
 - Services Auction \$33,000; Mistletoe Mall \$3,500; Scrip \$1,500; Miscellaneous (Bed and Breakfast, Young Adults \$2,000)
 - Rentals – Parsonage, Pre-School, Events (weddings, concerts, etc.) \$162,940
 - Program Income – Quest Gallery, Music/Theater Contributions \$2,000
 - Other Income – Interest, Refreshments, Other \$9,000

Income – Where does it come from?

- Pledges – membership and friends who gave during Give to Grow Campaign
- New Members – not counted in the pledge drive
- Pledges – who did not pledge during the Give to Grow Campaign
- Fundraising – Auction, Mistletoe Mall, Scrip
- Rentals – Parsonage, Pre-school and Special Events
- Musical/Theater Contributions
- Interest income
- Other

Staff Costs

Proposed Staff Total: 1,037,582



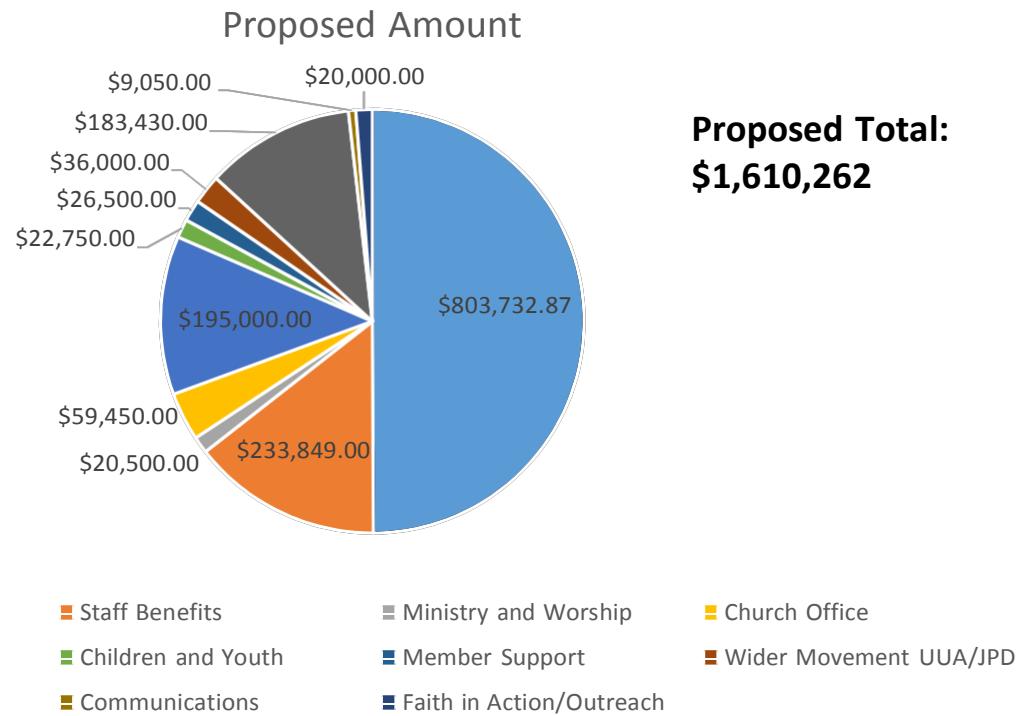
Assumes 2% Raises for most staff including minister – this figure could change and 1.3% CPI increase in 2016

Health insurance premiums rose 10%

Current Staff and Hours

- Aaron McEmrys – Senior Minister
- Chief Administrative Officer – Tamara Srader 40 hours
- Director Lifespan Religious Education – Lee Ann Williams 40 hours
- Director Congregational Life – Sarah Masters 30 hours
- Administrative Coordinator – Annie Parker 25 hours
- Communications Coordinator – Mary Ann Bolton 32 hours
- Bookkeeper – Beth Enriquez 30 hours
- Religious Education Assistant – Lisa Harper-Chang 20 hours
- Facilities Manager – Paul Kearney – 32 hours
- Director of Youth/Children/SHINE Choir – Bea Ann Phillips-Brown - Contract
- Director of Handbells – Ken Bissell - Contract
- Custodian Manuel Rivera – 40 hours
- Custodian Jose Figueroa Pineda – 32 hours
- Youth and Young Adult Coordinator – Andrea Albamonte – 30 hours
- Music Director – TBD – 40 hours
- Transitional Support – TBD as directed by Senior Minister
- Clergy Intern – TBD as directed by Senior Minister

Totals by Budget Category



	2017/2018 Approved	2017/2018 Proposed
Staff		
Salary	777,856	803,733
CA	59,506	55,348
LTD	3,938	3,736
Retirement	77,602	80,848
Health	38,366	66,000
Professional expenses	36,472	27,917
Ministry and Worship		
Expenses	17,500	20,500
Church Office		
Expenses	67,750	59,450
Mortgage		
Expenses	236,000	195,000
Youth and Ministry		
Expenses	22,350	22,750
Member Support		
Expenses	23,150	26,500
Building and Grounds		
Expenses	176,761	183,430
Communications		
Expenses	7,450	9,050
Our Wider Movement		
Expenses	36,000	36,000
Faith in Action and Outreach		
Expenses	16,400	2,000
General Fund Surplus Replenishment		
Expenses	0	45,000
Expenses	1,672,101	1,637,262

QUESTIONS?

Expenses

		2016/2017 Approved	2017/2018 Proposed
Staff			
	Salary	\$ 777,856.01	\$ 803,732.87
	Benefits	\$ 290,884.31	\$ 233,849.07
Ministry and Worship			
	Expenses	\$ 17,500.00	\$ 20,500.00
Church Office			
	Expenses	\$ 67,750.00	\$ 59,450.00
Mortgage			
	Expenses	\$ 236,000.00	\$ 195,000.00
Youth and Ministry			
	Expenses	\$ 22,350.00	\$ 22,750.00
Member Support			
	Expenses	\$ 23,150.00	\$ 26,500.00
Building and Grounds			
	Expenses	\$ 176,761.00	\$ 183,430.00
Communications			
	Expenses	\$ 7,450.00	\$ 9,050.00
Our Wider Movement			
	Expenses	\$ 36,000.00	\$ 36,000.00
Faith in Action and Outreach			
	Expenses	\$ 16,400.00	\$ 47,000.00
General Fund Surplus Replenishment			
	Expenses	\$	
Total Expenses		\$ 1,672,101.32	\$ 1,637,261.94
Total Revenue (D)		\$ 1,673,798.00	\$ 1,636,297.00
Difference		\$ (1,696.68)	\$ (964.94)

Ministry and Worship

	2016/2017 Approved	
5123 Worship Guests	2,500	2,500
5124 Worship Svcs/Other Expenses	2,000	5,000
5134 Special Events	1,500	1,500
5616 Guests and contractors	7,500	7,500
5630 Purchases/Other expenses	4,000	4,000
<i>Total, Ministry and Worship</i>	17,500	20,500
 Annual Increase	 0.0%	 2.0%

Church Office

	2016/2017 Approved	
5219 Bank Fees	3,000	4,200
5221 Credit Card Processing	4,250	4,250
5222 Audit	16,000	9,000
5223 Payroll Expenses	4,100	4,100
5224 Unallocated Staff Expenses	1,500	1,500
5228 Worker's Comp	4,500	4,600
5230 Misc.	900	1,000
5232 Health Benefit Plan	1,100	1,300
5235 Staff Training		
5240 Office Supplies	6,250	6,300
5245 Postage	4,000	4,000
5250 Telephone	6,150	6,200
5255 Office Machine Maintenance	15,000	12,000
6101 Office Equipment	1,000	1,000
<i>Total, Church Office</i>	67,750	59,450
 Annual Increase	 0.0%	 2.0%

Mortgage

5801 Mortgage	236,000	195,000
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General Fund Surplus Replenishment

General Fund Surplus Replenishment

Children and Youth Ministry

	2016/2017 Approved	2017/2018 Proposed
5310 Volunteer Training	5,000	5,000
5315 Adult Education Expenses	2,500	2,550
5320 RESupplies	2,900	3,000
5322 Libraries		
5325 Instructional Resources	1,400	1,500
5330 Youth Activities Support	8,000	8,000
5335 Summer Program	700	700
5355 RE Equipment Maintenance	800	800
5331 Multigenerational Activities	800	800
5344 Criminal Background Checks	250	400
<i>Total, Youth and Ministry</i>	22,350	22,750
Annual Increase	0.0%	2.0%

Member Support

	2016/2017 Proposed	2017/2018 Proposed
5512 Pamphlets/Stickers	1,150	2,000
5515 Membership	2,500	3,000
5530 Board Expenses	2,000	4,000
5540 Canvass Expenses	9,000	9,000
5560 Service Auction	8,500	8,500
<i>Total, Member Support</i>	23,150	26,500
Annual Increase	0.0%	2.0%

Our Wider Movement

	2016/2017 Proposed	2017/2018 Proposed
5705 Delegate		
5710 Other Expenses		
5720 UUA Contribution	25,000	25,000
5725 CER Contribution	11,000	11,000
<i>Total, Our Wider Movement</i>	36,000	36,000
Annual Increase	0.0%	0.0%

Building and Grounds

	2016/2017 Approved	2017/2018 Proposed
5406 Trash Pick-up	9,755	12,000
5407 Utilities	65,000	65,000
5410 Fire and Liability Insurance	14,280	15,000
5415 Bldg. Maintenance-Routine	22,000	23,000
5416 Building Maintenance-Projects	4,000	5,000
5420 Grounds Maintenance	2,000	2,040
5422 HVAC Work	24,500	24,990
5425 Parsonage Maintenance	1,500	1,500
5430 Parsonage Taxes	6,226	6,400
5545 Computer Support	7,500	8,500
6103 Computer Equipment	2,000	2,000
6110 Equipment	2,000	2,000
5421 Memorial Garden Upkeep	5,500	5,500
6170 UnFereseen Expenses	500	500
6190 Replacement Reserves	10,000	10,000
<i>Total, Building and Grounds</i>	<i>176,761</i>	<i>183,430</i>
Annual Increase	0.0%	2.0%

Communications

	2016/2017 Proposed	2017/2018 Proposed
5501 Connections	2,600	2,600
5502 Website Hosting and Maint	1,900	2,500
5505 Print Media Advertising	500	500
5508 Video and Audio Expenses	1,500	2,500
5509 Photography/Archives	400	400
5510 Communications-Other	550	550
<i>Total, Communications</i>	<i>7,450</i>	<i>9,050</i>
Annual Increase	0.0%	2.0%

Faith in Action/Outreach

	2016/2017 Proposed	2017/2018 Proposed
5380 Peace Camp	2,500	
5517 Pastoral Care	500	500
5640 Creative Arts	500	500
5713 VOICE	8,500	
5526 Equality UUCA	500	
5711 PAG	2,900	
5715 Social Action	1,000	1,000
subtotal	16,400	2,000
Give the Plate		45,000
Total, Social Action and Outreach	16,400	47,000
Annual Increase	0.0%	2.0%

Revenue



	Revenue Source	2016-2017 Approved	2017-2018 Proposed	
	Core Pledge Fulfillment			
	4033 (95%)	\$1,250,809	\$1,219,857	
	4092 Additional pledges	50,000	50,000	
	4004 Special Contributions	25,000	25,000	
	Residual Capital			
	Campaign Pledges	40,000	12,500	
	FY16 Surplus	25,000	0	
	Board Allocated			
	Endowment Draw	45,167		
	Entrepreneurial Ministry	5,000	5,000	
	Plate		110,000	
	Subtotal, Donations	1,440,976	1,422,357	
<i>Fundraising</i>				
	4111 Services Auction	44,000	33,000	
	4123 Mistletoe Mall	3,000	3,500	
	4124 Scrip	1,800	1,500	
	4121 Miscellaneous Fundraising	2,000	2,000	
	Subtotal, Fundraising	50,800	40,000	
<i>Rentals</i>				
	4131 Parsonage	10,200	10,440	
	4132 Pre-School	23,322	22,500	
	4133 Events	130,000	130,000	
	Subtotal, Rentals	163,522	162,940	
<i>Program Income</i>				
	Music/Theater			
	4151 Contributions	5,000	2,000	
	Subtotal, Program	5,000	2,000	
<i>Other Income</i>				
	4161 Interest	8,500	4,500	
	4162 Refreshments	2,500	2,500	
	4172 Miscellaneous	2,500	2,000	
	Subtotal, Other Income	13,500	9,000	
		#Pledge	Total Given By	
		Units	Pledge Units	
	FY 07/08	760	1,232,299	-0.17%
	FY 08/09	798	1,242,309	

FY 09/10	786	1,192,732
FY 10/11	764	1,141,655
FY 11/12	750	1,189,285
FY 12/13	724	1,142,995
Fy 13/14	735	1,179,414
Fy 14/15	770	1,108,397
FY 15/16	691	1,250,514
FY16/17	691	1,250,809
FY17/18	709	1,292,000